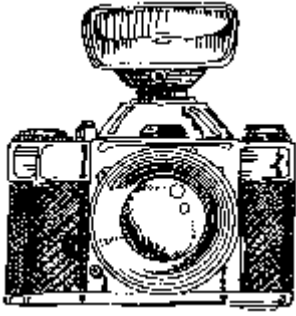

Collins Photo Club



Newsletter

March 2003

Next Meeting: March 20th Main Plant Cafeteria
Program: – Medium Format for \$40
– Sharing Snow Pictures

Club Website: <http://rweb-collins.rockwellcollins.com/~cpcphoto/>
(at present, website is not accessible from outside Rockwell)

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From the President

So far, no one has stepped up with answers to these questions. So, if any one has any information please give me a call at ext. 53725 or email me at crfranze@rockwellcollins.com.

- Has anybody worked with black & white paper with the current safelights? We have had a major fogging problem.
- When was the last time the small B&W enlarger been used? We have been unable to get it to focus.

The Phillips enlarger is up and running (Thanks Mark) and making prints. So after the safelight issue gets fixed we should be up and running to do black & white work. A small safelight is now in the darkroom for use. Jim and I are still looking into getting the fluorescent safelights so they don't fog the paper. Any ideas?

Speaking of the photo contest. The silence from all of the volunteers was deafening. We need someone to step up and run it. No volunteer, no contest. Gary has sent a file of information from the last two contests. I think that the contest is a popular activity but it will not happen by its self.

This month the newsletter includes the updated equipment checkout and darkroom access procedures. Please review the information and be ready to go over it at the next meeting.

In the next months other sections will be put in the newsletter for review. I hope to have the chemical check in procedure ready.

It's kinda short, but this is what I have for now

See ya,

Cliffy

From the Editor

Well, the snow has finally arrived. Just last month I was lamenting our lack of snow and now, here it is, a wonderland bursting with photo opportunities. Time to go out and take advantage of it. Bring your snow photos to share at the next meeting. Don't worry if they're not "perfect". Bring 'em in so we can all share ideas and enjoy each other's creativity.

Tim and I will not be bringing in snow pictures for the next meeting – just the opposite. Tomorrow we are off to Hawaii. For convenience we are leaving the N80 behind and traveling with our little Rollei. We hope to come back with some wonderful photos to share with you all. We'll be sure to take advantage of Pat's advice and mark our film!

Jennifer Rand
Newsletter Editor FY03

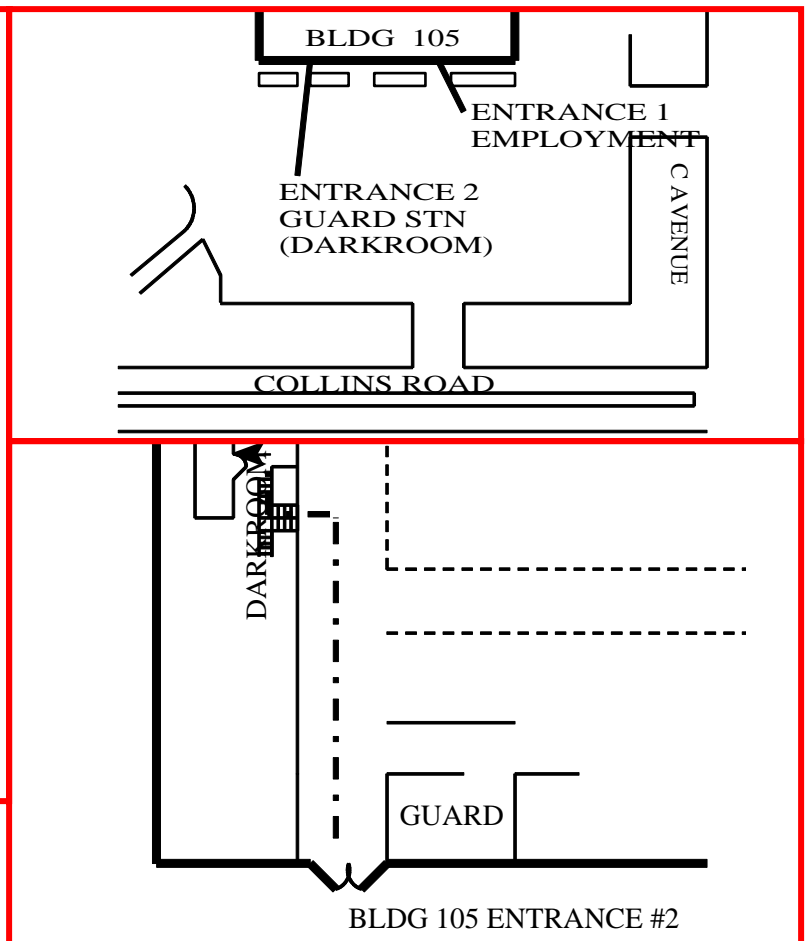
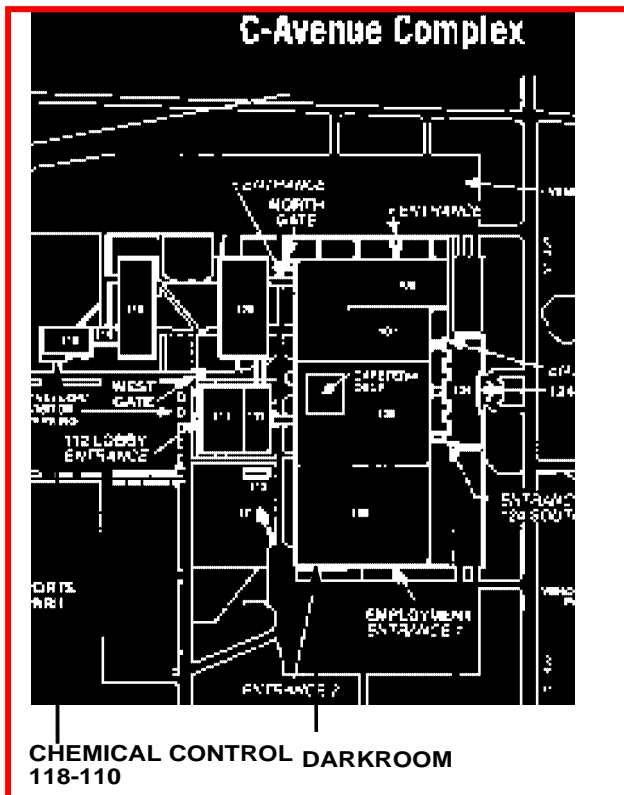
Darkroom and Equipment Storage Access

Who Can Use the Darkroom?

Only members in good standing may use the darkroom and check out equipment. To access the darkroom follow the process described in the check in procedure section.

Darkroom Location

The darkroom is located in building 105. Use entrance number 2. Going north from that entrance go past the 105 dock entrance and the fabrication offices. To your left will be two sets of staircases. The darkroom and equipment storage cabinet is located at the top of the right staircase. Restrooms are available for use at the top of the left staircase.



Check In To Use the Darkroom or get Equipment from Cabinet

1) General Information

- a) The following procedure should be used to access the darkroom or the equipment storage cabinet.
- b) Go to the southwest entrance of building 105, number 2 entrance. This is a 24-hour entrance guard desk and always has a guard present.
- c) Tell the guard you need the key to the Photo Club darkroom. You will need to show your Collins Photo Club ID and your Rockwell Collins badge to the guard. If you do not have a Rockwell Collins badge, you will have to follow either the spouse or retiree access procedure below.
- d) After the guard checks your name against the club membership list he will have you sign into the darkroom logbook. Complete all sections of the sign in sheet.
- e) Once you have signed in you will receive the keys to the darkroom and equipment cabinet.
- f) When finished, make sure the darkroom is clean and all the equipment is properly put away and the darkroom and cabinet doors are locked.
- g) Go back to the guard station and return the keys.
- h) The guard will have you sign out of the darkroom logbook.

2) Current Employees Information

- a) No additional steps need to be taken beyond what is in the general section.

3) Current Employees Spouse Information

- a) For a spouse to access the darkroom or equipment cabinet a visitors badge must be obtained.
- b) The Rockwell Collins employee of the spouse will contact employee services at 295-5995 to request a visitors badge for the spouse at least 2 days before the day you wish to use the darkroom. Information needed for the badge includes visitor's name, escorting employee's name and the date the badge is being requested for.
- c) The requested badge will be left at the building 105, number 2 entrance.
- d) Access is provided to the club darkroom through building 105 entrance number 2 ONLY for activities of the Collins Photo Club. The issued badge can not be used to access other areas of the complex.
- e) Follow the steps from the General Information section to sign in.
- f) The Rockwell Collins employee must accompany the spouse at all times.
- g) All other company rules regarding visitor's badges must also be followed.
- h) When done follow the steps from the General Information section to sign out.

4) Retiree Information

- a) For a retiree to access the darkroom or equipment cabinet a temporary contractor badge must be obtained at the building 105 number 2 entrance.
- b) To be eligible to use a temporary contractors badge, the Retiree Access form must be completed by the retiree, approved and on file at the 105-2 Entrance prior to gaining access. The form is available from the Club Treasurer. The Club Treasurer will also retain a copy of the completed form.
- c) All conditions on the Retiree Access form must be followed and met.
- d) Access is provided to the club darkroom through building 105 entrance number 2 ONLY for activities of the Collins Photo Club. The issued badge can not be used to access other areas of the complex.

- e) Photo identification is required and the Security guard will check the list of current members prior to granting access.
- f) Follow the steps from the General Information section to sign in.
- g) Rockwell Collins Security may revoke access at any time.
- h) When done follow the steps from the General Information section to sign out.

Darkroom Use Limitations

The following are the limitations that apply to members using the darkroom.

- Reservations ARE NOT TAKEN IN ADVANCE - FIRST COME, FIRST SERVED.
- Darkroom can only be used for one three hour block at a time unless there is no one else wishing to use the darkroom then the period of use is unlimited.
- Members must clean up the darkroom after every use. Members failing to do this will be referred to the Executive board for action.

Equipment Checkout

Equipment Reservation

- 1) Call the Equipment Checkout Chairman listed in the latest newsletter to verify the equipment hasn't already been reserved for the date(s) you desire.
- 2) Because of company rules concerning cameras inside the facilities, the cameras the club has are not stored in the darkroom. Instead there will be a separate storage area for the cameras with Employee Services. Employee Services maintains the checkout of the cameras.

Equipment Checkout

- 1) On the day of your reservation go to the darkroom / equipment storage cabinet following the procedures described in the darkroom access document.
- 2) After the guard checks your name against the club membership list he will have you sign into the darkroom logbook. Be sure to indicate what equipment will be removed from the darkroom in the logbook (purpose of your visit). The guard will have a list of the equipment available to be checked out. (The list follows later in these procedures.)
- 3) The guards do not check items such as books and videos, so it is not necessary to have these checked out/in by the guard.
- 4) The guard will check the equipment against the list of Photo Club equipment that is approved for checkout.
- 5) The guard will have you sign out of the darkroom logbook. Make sure the equipment you check out is listed on the logbook.

Equipment Return

- 1) On the day you are scheduled to return the equipment, or before, go to the darkroom / equipment storage cabinet following the procedures described in the darkroom access document.
- 2) After the guard checks your name against the club membership list he will have you sign into the darkroom logbook. Be sure to indicate what equipment will be returned the darkroom in the logbook (purpose of your visit).
- 3) The guards do not check items such as books and videos, so it is not necessary to have these checked out/in by the guard.
- 4) Proceed to the darkroom and return the equipment to its proper location. Make sure the darkroom is locked when you finish.

- 5) The guard will have you sign out of the darkroom logbook. Make sure the equipment you check out is listed on the logbook.

Camera Checkout and / or Return

The following procedure should be used when checking out or returning Photo Club cameras.

- Mamiya C330 TLR camera set
 - Mamiya C220 TLR camera set
 - Polaroid Impulse Camera (600 Film)
- 1) Call the Equipment Checkout Chairman listed in the latest newsletter to verify the camera(s) haven't already been reserved for the date(s) you desire.
 - 2) On the day of your reservation go to Employee Services during their normal hours.
 - 3) Tell whoever is at the desk that you need to check out one of the Photo Club cameras. You will need to show your Collins Photo Club ID.
 - 4) They will take you back to where the cameras are kept.
 - 5) You will have to sign the camera logbook. Be sure to indicate which camera you are checking out or returning.
 - 6) You will not be able to take the camera into the facility. You can only take it out the building 105 number 1 entrance.

Equipment Loss

Rockwell Collins Company insurance does not cover the loss or damage of equipment once it leaves company property. You are responsible for the care of any equipment you check out. If club equipment is stolen or damaged while checked out to you, contact the equipment chairman as soon as possible. If the loss is not covered by your insurance you will be held personally responsible to reimburse the club.

Approved Equipment Checkout List

The following equipment is available for checkout. Be sure to contact the Equipment Checkout Chairman to arrange the checkout. It is necessary to stop at the guard station (Building 105, entrance number 2) to checkout any of the following equipment.

Novatron Studio Lighting System	Light Table
Separate Light Diffuser Used with Novatron	Dolly Cart
Tripod - Bogen 3001 w/3047 head	Empty Carousel Slide Trays
Tripod - Bogen 3035 w/3047 head	Copy Stand and Accessories
Slide Projector #1	Rotary Print Trimmer
Slide Projector #2	Slide Copier Kit
Cokin Filter Set #1	Slide Viewer - Panaview
Cokin Filter Set #2	Paper Cutter
Slide Screen	Large Mat Cutter-Logan 700 SG (in cardboard box)
Cloth Backdrop - Black Velvet	Mat Cutter - Oval & Circle Logan 201
Cloth Backdrop - Burgundy	Mat Cutter - Logan 401 Hand Cutter
Cloth Backdrop - Grey/Blue Muslin	Dry Mount Press #1 - Seal Jumbo 160M
Cloth Backdrop - Cream Muslin	Dry Mount Press #2 - Seal Jumbo 160M
Cloth Backdrop - Grey/ Grey-Blue	Mat Corners (Box containing Mat corner samples)
Stands For Backdrops	
Tungsten Lamps - Smith Victor PL-8 (qty. 2)	

Darkroom Success

Information Submitted by Jim Zelle

The darkroom is back in use! The weekend of March 1st, club members Jim and Sharon Sliney were able to successfully make prints in the darkroom. Using the small safelight that we agreed to purchase at February's meeting, they were able to solve the problem of fogged prints caused by the overhead safelights. We're still working on a long-term solution for the safelights, but at least we have a workaround for now. Thanks to Mark Bortz for replacing the light bulbs in the enlarger and the control panel.

I'm willing to help anyone that's interested in getting started in the darkroom. If you'll get the chemicals in the facility I'll show you how to make prints with our equipment. Give me a call at 295-6798 if you're interested.

Collins Photo Club (CPC) February Meeting Minutes

February 20, 2003

President "Cliffy" Franzen called the regular meeting of Collins Photo Club to order at 5:15 PM in the Main Plant Cafeteria. Five members were present.

The darkroom situation was the first business brought before the club. CPC's current darkroom safe lights are not safe. The fluorescents are causing problems. Jim Zelle had information on several safe lights available at Porters and locally. Discussion was held. David Detwiler moved that CPC purchase one safe light from Halls for use in the darkroom until the fluorescents could be further evaluated. Jim Zelle seconded the motion and it carried.

It was noted that Mark Bortz has fixed the Phillips enlarger. It is working and ready for use. Thank you Mark!

The second item of club business was the review of the Collins Photo Club Constitution/Bylaws as presented by the CPC Executive Board, published in the February 2003 Newsletter, and approved by the employee services. Amy Smith moved to accept the CPC Constitution/Bylaws as proposed in the February Newsletter. Pam Zelle seconded the motion and it carried.

A question was raised as to the need for two CPC web sites if the club elected to have a site outside the Rockwell Collins firewall. It would be hard to keep the two sites alike. President "Cliffy" will negotiate with the woodworkers about using their site. Currently members outside the firewall can not access our site.

"Cliffy" asked for volunteers to run the up coming photo contest. Display possibilities were reviewed.

Future program possibilities and interests were discussed.

Meeting adjourned.

Respectfully submitted by David Detwiler, Secretary

CPC Member Discounts

Please show your Collins Photo Club Membership Card to receive the following discounts.

- **Photo Pro**
(319)395-9121
153 Collins Road NE, Cedar Rapids
 - 20% off Film Processing
 - 20% off Mats
 - 20% off Darkroom Chemicals
 - 10% off Photographic Paper
 - Film at Cost +15%
- **Mote Brothers Custom Framing**
(319) 366-7311
701 Third Ave SE, Cedar Rapids
 - 25% off list price
- **Linn Photo**
(319)373-0658
1725 Blairsferry Road, Marion
(319)396-3182
2405 Westdale Dr. SW, Cedar Rapids
 - 15% off Film Processing
 - 10% off Chemicals
 - 10% off Paper
 - 10% off Film
- **Kyle's Framing and Gallery**
(319) 377-5739
601 7th Ave, Suite A, Marion (Between Sunbeam Outlet and Country Kitchen)
 - 50% off matte board
 - 30% - 50% off framing and glass

Membership Information

To become a member of the Collins Photo Club, contact :

Pat Boland 124-314
Rockwell Collins
400 Collins Rd. NE
Cedar Rapids, IA 52498
319-295-4817
pjboland@rockwellcollins.com

Website

[http://
rweb-collins.rockwellcollins.com/~cpcphoto/](http://rweb-collins.rockwellcollins.com/~cpcphoto/)

Buy and Sell

This space available

FY03 Club Officers

President	Cliffy Franzen	x53725
Vice President	Jim Zelle	x56798
Secretary/ Historian	Dave Detwiler	x59545
Treasurer/ Membership	Pat Boland	x54817
Equip. Checkout	Mark Bortz	x54860
Exhibit Director	Gary Hamer	x59551
Newsletter	Jennifer Rand	366- 6659
Webmaster	Lee Ann Gruchow	x55650
Darkroom Coordinator	Kathy Rutherford	x54113

Change of Address

Please notify the Newsletter Editor of any change of address. Thanks!

Collins Photo Club Membership – September 2002

Last Name	First Name	Mail Stop	Phone	Email Address	Status
Beer	Regine		319-363-7950	None	Retiree
Bjorseth	Bruce		319 393 6820	bpbjorseth@aol.com	Retiree
Boland	Pat	124-315	4817	pjboland@rockwellcollins.com	Employee
Bortz	Mark	108-206	4860	mabortz@rockwellcollins.com	Employee
Bortz	Mary		319-294-1144	mary@planetbortz.com	Spouse
Brathwaite	Russ		319-396-6660	rmbrath@aol.com	Retiree
Dams	Doug	153-250	1929	dedams@rockwellcollins.com	Employee
DeKlotz	Ken		563-922-2058	krdeklotz@aol.com	Retiree
Detwiler	Dave	137-117	1866	djdetwil@rockwellcollins.com	Employee
Ealy	Darlene	108-103	7323	dlealy@rockwellcollins.com	Employee
Franzen	Clair (Cliffy)	105-152	3725	crfranze@rockwellcollins.com	Employee
Gruchow	LeeAnn		5650	lrgrucho@rockwellcollins.com	Employee
Hamer	Gary	137-154	9551	ghamer@rockwellcollins.com	Employee
Hindman	Evan	105-191	5239	enhindma@rockwellcollins.com	Employee
Hoeger	Christine		319-373-7866	Kris.Hoeger@VectorCorporation.com	Employee
Hoeger	Doug	166-109	5781	dahoeger@rockwellcollins.com	Employee
Jones	Clay				Honorary
Kittrell	Janet		319-854-7459	None	Retiree
Kittrell	R.L.		319-854-7459	None	Retiree
Lang	Christy	108-237	7254	cmlang1@rockwellcollins.com	Employee
Lloyd-Lawrence	Denise	137-104	2898	dmlloyd@rockwellcollins.com	Employee
Marzen	Vince			vpmarzen@rockwellcollins.com	Employee
Meyer	Ron R	108-205	0069	rrmeyer@rockwellcollins.com	Employee
Mishler	Rich	109-177	5520	rkmishle@rockwellcollins.com	Employee
Nelson	Rick E	137-108	2864	renelson@rockwellcollins.com	Employee
Paeth	Bill		319-396-6470	None	Retiree
Rand	Jennifer		319-366-6659	jmrand@inav.net	Spouse
Rand	Tim	108-207	0059	twrans@rockwellcollins.com	Employee
Rutherford	Kathy	137-108	4113	karuther@rockwellcollins.com	Employee
Sliney	James	106-181	4229	jgsliney@rockwellcollins.com	Employee
Sliney	Sharon L. Beckley-		319-378-8930	sunbird@fmtcs.com	Spouse
Smith-Mees	Amy		319-373-4954	caravelle@mchsi.com	Spouse
Strike	Sandi				Honorary
Tichy	SuAnn	109-206	2421	smtichy@rockwellcollins.com	Employee
Tomash	Alex	126-201	7526	aetomash@rockwellcollins.com	Employee

Weber	Linda	106-114	3955	llweber@rockwellcollins.com	Employee
Wendel	Robert	141-100	5826	rwwendel@rockwellcollins.com	Employee
Wild	Pam		319-373-3241	pjtwild@aol.com	Spouse
Zelle	Jim	124-313	6798	jazelle@rockwellcollins.com	Employee
Zelle	Pam		319-373-8749	pzelle@qwest.net	Spouse
Zuber	Sandy	139-126	9601	skzuber@rockwellcollins.com	Employee